

Email	Name	phone
	address	

Highly passionate and self-motivated, dedicated professional with servant's heart. Motivator and encourager. Energetic, creative and dependable. Persuasive speaker with excellent oral and written English communication skills; proficient in conversational Spanish.

MINISTRY AND COUNSELING EXPERIENCE

- Life Consultant for Maximize Living (sole proprietorship)
- Trained in Biblical Counseling at Abundant Life Christian Fellowship (ALCF)
- Currently developing women's mentorship program under the guidance of Cora Harper at ALCF
- Completed clearance for Redwood City Prison Ministry through ALCF
- Presenter and encourager for Community Pregnancy Center (CPC)
- Provided educational services to inner-city students, mentoring and developing one-on-one relationships for AmeriCorps - NYC
- Four years' experience teaching youth group at Living Word Community Church – NYC

ADMINISTRATIVE EXPERIENCE

- Event planner and volunteer coordinator for singles' seminar series for Priority Associates - NYC
- Three years' experience planning and executing creative lessons for second and third grade inner-city youth
- Managed all camp administrative functions, including daily activity schedule, organization and supervision of meal preparation crew and transportation schedule
- Interviewed new teen intakes to provide detailed history reports and purpose of remand to Non-secure Detention (NSD) in order to develop plan of action
- Collaborated with multidisciplinary team (psychiatrist, probation officer, and director)

MANAGEMENT EXPERIENCE

- Managed elementary classroom for at-risk youth for three years with all students successfully passing all standardized tests
- Organized and supervised activities for summer sports camp for inner city children with focus on building self-esteem, teamwork and integrity

COMPUTER SKILLS

- Proficient in MS Word, Excel, PowerPoint, and Publisher
- Advanced skills creating MySpace.com website including teaching others MySpace.com design
- Experience designing business cards and other collateral

EDUCATION

- Enrolled in **M.A Pastoral Care** program, Western Seminary, Los Gatos, CA (30 semester units)
- **NY State Certification in Common Branch Subjects** (Grades 1-6)
- **M.S. Elementary Education**, (K-6) Mercy College, New York, NY May 2005
- **B.A. Psychology**, Nyack College, NY June 2000. (Academic Honors/Senior Psychology Student Award)

WORK HISTORY

Life Consultant (Owner)	Maximize Living	2008
Family Assistant	Dominique Hansen	2007 to present
Certified Elementary Teacher - PS 48	NYC Department of Education	2003-2006
Director Summer Sports Camp	Living Word Community Church	summer 2002
Instructor and Mentor	Living Word Community Church	1998-2002
Caseworker	St. Christopher's Non-Secure Detention Center	2001
Teacher's Assistant and Tutor	Nyack College	1999-2000